

**Montana Coal Board
Meeting Minutes
Conference Call
December 21, 2017**

Montana Department of Commerce, Billings, MT

Board Members Present

Chairman John Williams, Vice-Chair Sidney Fitzpatrick, Shawn Fredrickson, Tim Schaff, and Marianne Roose. Veronica Small-Eastman was absent.

Montana Department of Commerce Staff Present

Jennifer Olson, Division Administrator, A.C. Rothenbuecher, Grants Bureau Chief, Anne Pichette, Administrative Officer, Emily Rowe and Amy Peck, Administrative Assistants.

Welcome – Call to order

Chairman Williams called to order the meeting of the Montana Coal Board at 8:37 a.m.

Roll call

Ms. Pichette called the roll for board members. The following board members were present on the call: Chairman Williams, Vice-Chair Sidney Fitzpatrick, Shawn Fredrickson, Marianne Roose, and Tim Schaff. Veronica Small-Eastman was absent.

- Chairman Williams – due to Commerce staff and others not being able to travel because of inclement weather and hazardous road conditions, explained that the purpose for the call was to notify all on the line that the meeting was postponed and that a new date in January needed to be decided upon, at which time the quarterly meeting would take place. He proposed January 18, 2018 as the date with the meeting being held at MSU-Billings, and opened the discussion to the Board members.
- All Board members on the call indicated that January 18th worked for them.
- Bill Kennedy – MSU-Billings, agreed to the date.

Action by the Board: Mr. Schaff made a motion to accept January 18, 2018 as the next quarterly meeting to be held at MSU-Billings. Ms. Roose seconded. Motion passed.

- Chairman Williams – opened the discussion about setting the date for the March quarterly meeting.
- Anne Pichette – reminded the Board that March 22, 2018 was the date chosen by the Board at the Orientation Meeting held in September 2017.
- Chairman Williams – the March meeting will be held in Billings with the exact location to be determined.
- Bill Kennedy – requested that with a quorum in place could the applications be discussed during this call?
- Chairman Williams – explained that it was preferable to not act on anything in the conference call format as it is difficult for both applicants and Board members. All applicants from both September and December will be considered.

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- Ms. Olson – all decisions made at previous meetings will be retained for the meeting in January; Old Business will be conducted first for the tabled applications and then New Business for the current applications. This delay or postponement is only for the December meeting items. No new applications will be taken or considered.

Adjournment

With no other business, the meeting was adjourned by Chairman Williams at 8:53 a.m. The next meeting is scheduled for January 18, 2017 in Billings, Montana, at MSU-Billings.

A handwritten signature in cursive script, appearing to read "John Williams", written over a horizontal line.

John Williams, Board Chair