

PART 4 - CONTRACT REPORTING

1. DOES THE REQUEST FOR PAYMENT INCLUDE PAYMENT TO A CONTRACTOR?

YES _____ NO _____ IF YES, GO TO NUMBER 2.

2. HAS THE GRANTEE COMPLETED **EXHIBIT 3-H** (*ECONOMIC OPPORTUNITIES FOR LOW AND VERY-LOW INCOME PERSONS IN CONNECTION WITH ASSISTED PROJECT*) **AND EXHIBIT 3-I** (*CONTRACT REPORTING FORM*) FROM THE ADMINISTRATIVE MANUAL?

YES _____ NO _____

THESE FORMS MUST BE INCLUDED FOR APPROVAL OF THE REQUEST FOR PAYMENT.

PART 5 - LOCAL CERTIFICATION

DATE	SIGNATURE	TITLE
DATE	COUNTERSIGNATURE	TITLE

PART 6 - MDOC CERTIFICATION

EXPENDITURES ARE REASONABLE AND APPROPRIATE	APPROVED BY HOME PROGRAM OFFICER DATE ____/____/____
FINANCIAL NUMBERS, SIGNATURES CORRECT	APPROVED BY HOME PROGRAM MANAGER/BUREAU CHIEF DATE ____/____/____
CONSISTENT WITH PREVIOUS DRAW	APPROVED BY MDOC ACCOUNTING DATE ____/____/____
	DRAWDOWN ENTERED INTO IDIS DATE ____/____/____
INCLUDES FINAL DRAWDOWN ON PROJECT	PAYMENT CERTIFICATION NUMBER

OTHER COMMENTS: