**PART 3 - CONTRACT REPORTING**

1. **DOES THE REQUEST FOR PAYMENT INCLUDE PAYMENT TO A CONTRACTOR?**
   - YES ___
   - NO ___
   - IF YES, GO TO NUMBER 2.

2. **HAS THE GRANTEE COMPLETED EXHIBIT 3-H (ECONOMIC OPPORTUNITIES FOR LOW- AND VERY LOW-INCOME PERSONS IN CONNECTION WITH ASSISTED PROJECT) AND EXHIBIT 3-I (CONTRACT REPORTING FORM) FROM THE ADMINISTRATIVE MANUAL?**
   - YES ___
   - NO ___
   - THESE FORMS MUST BE INCLUDED FOR APPROVAL OF THE REQUEST FOR PAYMENT.

**PART 4 - LOCAL CERTIFICATION**

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<thead>
<tr>
<th>TYPED NAME AND TITLE</th>
<th>DATE</th>
<th>SIGNATURE</th>
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**PART 5 - MDOC CERTIFICATION**

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<th>EXPENDITURES ARE REASONABLE AND APPROPRIATE</th>
<th>DATE</th>
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<th>OTHER COMMENTS:</th>
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<th>DRAWDOWN ENTERED INTO IDIS / VOUCHER #</th>
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<td>APPROVED BY MDOC ACCOUNTING</td>
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