EXHIBIT 2-M.1

(Sample Letter on Preparer's Letterhead)

(Date)

State Historic Preservation Office
Montana Historical Society
225 North Roberts Street
Helena, MT  59601

Re: Historic Preservation Consultation under HOME Investment Partnerships Program on behalf of (Name of Grantee)

Dear ____________:

This information request is being submitted in accordance with the requirements of 36 CFR Part 800 for initial consultation as required by Section 106 of the National Historic Preservation Act (the Act). The (name of Grantee) has applied for a Montana HOME Investment Partnerships Grant of (amount) from the Montana Department of Commerce and needs to ensure compliance with the Act. This grant will involve (briefly describe proposed federal activity, for example: providing housing rehabilitation grant assistance to low/moderate income families in 25 owner-occupied, single-family houses), to be located at (provide street address and township, range and section). Specific work items include: (provide detailed information on what building features, finishes, and materials would be affected by this work).

We have solicited comments from (list local cultural organizations) regarding cultural concerns. (Attach comments or state that there are none).

We have consulted the National Register of Historic Places (NRHP) and note that the proposed project site is (check the appropriate box below):

☐ Listed

☐ Not listed. To determine if the property is eligible for NRHP listing we present the attached Montana Historic Property Record Form for HUD Properties, Exhibit 2-M.2, including photos of the subject property, close up photos of architectural features that would be affected by this undertaking, and photos of adjacent properties.

Based on our research of the property we ask the SHPO to concur with our determination that the property is (check the appropriate box below):

☐ Listed in the NRHP and retains its NRHP qualities
☐ Eligible for listing in the NRHP
☐ the property is eligible for its association with historically significant events
☐ the property is eligible for its association with historically significant people
☐ the property is eligible for its architectural merit
☐ the property is eligible for its potential to yield archaeological information

☐ Not eligible for listing in the NRHP

Because of the NRHP eligibility status of the property and the proposed work, we ask the SHPO to concur with our determination that the undertaking would have (check the appropriate box below):

☐ No effect on NRHP properties because no eligible properties are associated with this undertaking

☐ No adverse effect on properties eligible or listed in the NRHP

☐ An adverse effect on properties eligible or listed in the NRHP. Because this undertaking represents an adverse effect to NRHP properties we will consult further with the SHPO to identify appropriate mitigation measures, and will work with SHPO towards a Memorandum of Agreement that formalizes these measures.

Please contact [provide contact information] within thirty (30) days of receipt of this letter. The HOME Program will not approve the provision of financial assistance for undertakings that have not undergone full review under the Act and resolution of any adverse effects, in consultation with the SHPO office in Helena.

Sincerely,

__________________________________________  ________________________________________
(Signature of Preparer)                      (Typed Name)

Mailing Address
city
zip

Telephone number

HOME Investment Partnerships Program
Montana Department of Commerce

HOME Administration Manual
2M1-2
April 2012