

## EXHIBIT 2-A

### AGREEMENT FROM LOCAL GOVERNMENT TO PREPARE ENVIRONMENTAL REVIEW FOR CHDO OR PHA

#### NOTES:

- If the HOME Applicant/Grantee is a **CHDO or PHA**, the CHDO or PHA must secure an agreement with the Local Government in whose jurisdiction the project is located to conduct/prepare the environmental review on their behalf and the Local Government must designate the environmental preparer(s) (**Exhibit 2-D**).
  - By mutual agreement between the PHA/CHDO and the Local Government, the agreement can be accomplished either with a letter (page 2A-2) or with an official resolution (page 2A-3)
- Agreement letters should be on the Local Government's letterhead and signed by an official authorized to sign on behalf of the Local Government
- Resolutions should follow the same format normally used by the Local Governments

*(Sample Letter Local Government Agreeing to Prepare Environmental Review on Behalf of CHDO or PHA)*

(Date)

(MDOC/HOME)

Dear (HOME Program Officer):

This is to notify you that (name of local government) agrees to perform all activities associated with preparing the Environmental Review Record on behalf of (Name of PHA or CHDO), if (Name of PHA or CHDO) FFY 20\_\_ application to the Montana Department of Commerce HOME Investment Partnerships receives funding.

Sincerely,

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Signature

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Name of Chief Elected Official or Executive Officer

(Sample Local Government Resolution for Agreement to Prepare Environmental Review on Behalf of CHDO or PHA)

**RESOLUTION NO. \_\_\_\_**

**A RESOLUTION OF THE (NAME OF LOCAL GOVERNMENT), MONTANA, AGREEING TO PREPARE THE ENVIRONMENTAL REVIEW RECORD FOR (NAME OF PHA OR CHDO'S) HOME GRANT APPLICATION FOR (NAME OF PROJECT)**

**WHEREAS**, the (name of PHA or CHDO) is applying for Federal funds through the Montana Department of Commerce's HOME Investment Partnerships Program for (name and brief description of project) on (location/address of project).

**WHEREAS**, subject to all necessary funding being received to permit the projects to go forward; and

**NOW, THEREFORE, BE IT RESOLVED** that (NAME OF LOCAL GOVERNMENT) agrees by formal resolution to perform all activities associated with preparing the Environmental Review Record on behalf of (name of PHA or CHDO).

**BE IT FURTHER RESOLVED** that the above designation shall become effective on (date).

**PASSED AND ADOPTED** by the (name of local government), at a regular session held on the (date).

\_\_\_\_\_  
*(name and title)*

ATTEST:

\_\_\_\_\_  
*(name and title)*

APPROVED AS TO FORM: \_\_\_\_\_  
*(name and title)*